

EEAS Vacancy Notice

Political officer, EU Delegation to the Republic of Moldova

Political, Press and Information Section

COST-FREE

AD level post

Job No 302421

We are:

The European External Action Service (EEAS) supports the High Representative in the exercise of his mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council. It also supports the High Representative in his capacity as Vice-President of the Commission with regard to his responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

We propose:

The post of a “cost-free” Seconded National Expert on the position of Political officer in the EU Delegation to the Republic of Moldova in the Political, Press and Information Section (EUD PPI).

The successful candidate will join the Political, Press and Information Section of the EU Delegation in Chisinau, Moldova. The EU Delegation works on the implementation of the EU-Moldova Association Agreement with the objectives of political association and economic integration between partners. Since the start of Russia's aggression against Ukraine, the EU Delegation has enhanced focus on supporting the Republic of Moldova's resilience, and security and defence cooperation are high on the agenda. Following the granting of candidate status to Moldova in June 2022, and the opening of accession negotiations in June 2024, the EU Delegation's work has been extended to support the Republic of Moldova on its EU accession path.

Functions and Duties:

Under the authority of the Head of Political, Press and Information Section, the Seconded National Expert is expected to perform the following tasks:

- Follow and analyse political, economic, security and military/defence developments in the Republic of Moldova in the specific areas of assignment/expertise;
- Contribute to the assessments and reports related to the country's progress towards EU integration in the specific areas of assignment/expertise;
- Contribute to monitoring, reporting and formulating advice on political and CSDP-related developments in the Republic of Moldova;
- Explain and defend European positions in meetings in the areas of competence;
- Prepare visits by EU representatives and officials, and accompany them as appropriate;
- Maintain close contact with relevant services within the EEAS, as well as with the Commission for the purpose of the assigned tasks;
- Maintain close working relations with EU Member States and other diplomatic missions, the EU Partnership Mission to Moldova and international organisations, liaise with relevant Moldovan institutions and counterparts, including civil society;
- Provide briefing notes, reports, assessments, analysis, draft policy decisions/suggestions in the area of competence;
- Fulfil other tasks in the political section, as designated by the Head of Section.

We are looking for:

The European External Action Service (EEAS) is seeking a dynamic, proactive and highly motivated colleague with strong analytical and networking skills to occupy the post of Seconded National Expert (SNE).

The candidate should have a good understanding of EU policy-making and decision-making processes, and an understanding of inter-institutional relations as well as have relevant political experience in the proposed areas. The candidate will be working in a friendly and dynamic environment and contribute to the work of the EU Delegation. He/she will have to work in an international and multicultural environment in close synergy with Member States and EU institutions.

Legal basis:

This vacancy is to be filled in accordance with the EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy HR DEC(2014) 01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

Eligibility criteria:

Candidates must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation from other sources;
- b) Have at least three years' full-time experience of administrative, scientific, technical, advisory or supervisory functions equivalent to those of function groups AD or AST as defined in the Staff Regulations of Officials of the European Union and the Conditions of Employment of other servants of the Union or, where justified in the interests of the service, professional training of an equivalent level.¹;
- c) Have a thorough knowledge of one Union language and a satisfactory knowledge of a second language for the performance of his/her duties;
- d) Have a security clearance of minimum level **EU-SECRET/SECRET-UE** for the functions that he/she will carry out;
- e) Remain in the service of the employer throughout the period of secondment and shall be paid by that employer;
- f) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that the SNE is covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment;
- g) Ensure that there is no conflict of interest and that he/she will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

Selection criteria:

Candidates should

A. Professional knowledge

- Have a professional experience of at least 3 years, preferably in foreign affairs, security, defence, fundamental rights, rule of law, justice or EU enlargement;

¹ Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Union (CEOS). For reference, see: <https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1570023902133&uri=CELEX:01962R0031-20190101>

- Have extensive knowledge of at least one of the above-mentioned policy areas, or related policy areas. Good working knowledge of the EU (institutional) environment and instruments in the area of external and security policy, fundamental rights, enlargement, EU neighborhood policy or related areas. Proven reporting and analysis capacity.
- Working experience in third countries or in an EU institution would be an asset.

B. Skills

- Have the capacity to work and communicate under time constraints in an international diplomatic and multilingual environment. Intercultural sensitivity skills are required.
- Have the ability to work in teamwork, to coordinate and to communicate effectively.
- Have solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

C. Languages

- A thorough knowledge (capacity to write and speak) in English is required. Knowledge of the local languages (Russian or Romanian) would be an asset.

D. Personal Qualities

- Be dynamic, with willingness to learn. Motivated and flexible personality. Able to adapt quickly to new situations and deal with new challenges.

Equal opportunities

- The EEAS is committed to an equal opportunities policy for all its staff and applicants. The EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service which is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.
- Candidates with disabilities are invited to contact SNE-Delegations@eeas.europa.eu in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure in equality of opportunities with other candidates. If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Art 1d.4 of the Staff Regulations.

Conditions of secondment

SNEs shall remain in the service of their employer throughout the period of secondment and shall continue to be paid by that employer.

Duration of the secondment: 1 or 2 years, renewable up to 4 years in total

Vacancy available from: Immediately

Place of secondment: Chisinau, Republic of Moldova

For further information, please contact:

SNE-HQ@eeas.europa.eu
