

EEAS Vacancy Notice

Seconded National Expert in the Directorate for Strategic communication and Foresight (SG.STRAT)

Policy Officer, Policy planning and strategic foresight division (STRAT1)

European Security

COST-FREE

AD level post

Job No 447491

We are:

The European External Action Service (EEAS) supports the High Representative in the exercise of her mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council. It also supports the High Representative in her capacity as Vice-President of the Commission with regard to her responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

We propose:

The post of a “cost-free” Seconded National Expert on European Security inside the Policy Planning and Strategic Foresight Division (STRATPOL). The Division serves as a source of policy analysis and advice to the HRVP, the EEAS the Senior Management and the rest of the EEAS, including EU Delegations, across a wide range of topics in the areas of geopolitics and geo-economics and in support of formulation and implementation of EU common foreign, security and defence policies. Its mission as part of the Directorate for Strategic Communication and Foresight is to provide strategic perspectives and ideas on how to advance EU interests and values in the world and on how to enhance a coherent and effective projection of the EU in the world. Core functions and main activities are: (a) to develop and provide policy analysis and strategic foresight, (b) to foster strategic culture and (c) to monitor perceptions and help to shape narratives.

Functions and Duties:

Under the authority of the Head of division, the Seconded National Expert is expected to perform the following tasks:

- Contribute to the policy planning and strategic foresight activities of the division in the field of European security, notably by monitoring developments, producing analyses and notes and advise on EEAS engagement, including the EU Delegations, on these topics, in close coordination with the relevant services in and outside the EEAS and following up the activities of the relevant working parties,
- Monitor the work of EU and non-EU think tanks, academic institutions and the strategic community in the area of European security, and liaise and represent the EEAS in public diplomacy and other activities and relations with these actors.
- Contribute as appropriate to the activities of the Division, such as briefings and papers, policy planning consultations, dialogues and other activities with counterparts within EU Member States and beyond, and the key deliverables of the Division (Speaker's Corner, Readings Digest, Strategic Outlook) as well as supporting the SG STRAT Directorate's work, particularly on narrative shaping.

We are looking for:

The European External Action Service (EEAS) is seeking a dynamic, proactive and highly motivated colleague with strong analytical, writing and networking skills to occupy the post of Seconded National Expert (SNE). The candidate should have a good understanding of the EU's and EU Member States' roles and perspectives in the area of European security and relevant experience. The candidate will be working in a friendly and dynamic environment and contribute to the work of SG.STRAT. He/she will have to work in an international and multicultural environment in close synergy with Member States and EU institutions.

Legal basis:

- This vacancy is to be filled in accordance with the EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy HR DEC(2014) 01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

Eligibility criteria:

Candidates must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation from other sources;
- b) Have at least three years full-time experience of administrative, scientific, technical, advisory or supervisory functions equivalent to those of function groups AD or AST as defined in the Staff Regulations of Officials of the European Union and the Conditions of Employment of other servants of the Union or, where justified in the interests of the service, professional training of an equivalent level.¹;
- c) Have a thorough knowledge of one Union language and a satisfactory knowledge of a second language for the performance of his/her duties;
- d) Have a security clearance of minimum level **EU-SECRET/SECRET-UE** for the functions that he/she will carry out;
- e) Remain in the service of the employer throughout the period of secondment and shall be paid by that employer;
- f) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that the SNE is covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment;
- g) Ensure that there is no conflict of interest and that he/she will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

¹ Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Union (CEOS). For reference, see: <https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1570023902133&uri=CELEX:01962R0031-20190101>

Selection criteria:

Candidates should:

A. Professional knowledge

- Have substantive professional experience as a diplomat and foreign affairs expert.
- Have extensive knowledge in the area of European security, including security and defense policies of the EU and security challenges in Europe, good understanding of the geopolitical and geoeconomic challenges in the strategic environment of the EU, especially in relation to Russia's war of aggression on Ukraine, as well as strong analytical, reporting and communications capacities and experience.

B. Skills

- Have solid analytical capability as well as writing and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.
- Have the capacity to work and communicate under time constraints in an international diplomatic and multilingual environment. Intercultural sensitivity skills are required.
- Have the ability to work in teamwork, to coordinate and to communicate effectively.

C. Languages

- A thorough knowledge (capacity to write and speak) in French and English is required. Knowledge of language(s) relevant for the field of expertise would be a strong asset.

D. Personal Qualities

- Be dynamic. Motivated and flexible personality. Able to adapt quickly to new situations and deal with new challenges.

Equal opportunities

- The EEAS is committed to an equal opportunities policy for all its staff and applicants. The EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service which is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.
- Candidates with disabilities are invited to contact SNE-HQ@eeas.europa.eu in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure with equal opportunities as other candidates. If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Art 1d.4 of the Staff Regulations.

Conditions of secondment

SNEs shall remain in the service of their employer throughout the period of secondment and shall continue to be paid by that employer.

Other expenses such as removal costs, allowances, salary, insurance, schooling (while the SNE maintains the right to enrol the children in an European School Type I)[1] and costs related to the enrolment to the Interinstitutional nurseries or the After-school centre managed by the early childhood centre of the European Commission shall not be covered by the EEAS. However, in case the SNE makes use of these two facilities for their dependent children, the EEAS shall recover any invoiced cost (including the institutional and the parental contribution, estimated at approximately EUR 18,000 per year and per child) from the Seconded National Expert concerned on a yearly basis. For further information, please contact RM-01-COORDINATION@eeas.europa.eu

Duration of the secondment: 2 years, renewable up to 4 years in total

Vacancy available from: Immediately

Place of secondment: Brussels, Belgium

For further information, please contact:

SNE-HQ@eeas.europa.eu

